

**ACCODD**

**INTERNAL**  
**QUALITY**  
**ASSURANCE**  
**CELL**


**Ajanta**  
PRODUCTS

## NOTICE

Date - 06-08-2018

All The staffs of IQAC cell students are to be informed that a meeting has been called on 08-08-2018 at 2:30 PM in the College Seminar hall in which your presence is necessary.

*Subay*  
Principal

VIVEKANAND VIPF INSTITUTE OF EDUCATION  
Siganikanagar yari Anandpura Road  
Aurangabad (Bihar) 824101

Thank you.

MINUTES OF THE MEETING: 01

Date:- 08-08-2018

Time:- 09:30 pm

Venue:- Conference Hall

Presided over By:- Dr. Surendra Kumar Dubey (Principal)

College Name:- Vivekanand VIPF Institute of Education

INTRODUCTION:-

The IQAC Committee of the VIVEKANAND VIPF INSTITUTE OF EDUCATION meeting conduct on 08-08-2018 at 09:30 pm at conference hall in the presence Dr. Surendra Kumar Dubey (Principal). Following are the objectives of the meeting during discussion.

AGENDA:-

1. To prepare IQAC notices format.
2. To prepare plan for All Committee.
3. Brief idea about roles and functions of IQAC.

S.NO	NAME	Designation
01	Mr. Tarakeshwar	Coordinator
02	Ravi Raushan	Student member
03	Dhiraj Kumar	Student member
04	Niraj Kumar	Student member
05	Gargima Kumari	Student member
06	Neelam Kumari	Student member
07	Sudarshan Kumar Kushwaha	Student member
08	Lata Kumari	Student member
09	Sunil Kumar	Student member
10	Santosh Kumar	Student member

11	Kabindra Bidharthi	student member
12	Prasant Anand	student member

## DISCUSSIONS

- Discussed regarding functioning for the college.
- Discussion regarding the responsibilities and duties of the committee members.

## RESOLUTIONS:-

Regarding the above discussion.

Take necessary Action through Regarding Committee.

ADJOURNMENT:- meeting was adjourned at 3:30 pm with refreshment and votes of thanks are presented by Surendra Kumar Dubey (Principal)

Minutes submitted by: - (Coordinator).

Approved by: - Dr. Surendra Kumar Dubey (Principal).

S.NO	NAME	Sign
01.	Mr. Tarkeshwar	<i>Tk</i>
02	Ravi Raushan	<i>Ravi Raushan</i>
03	Dhiraj Kumar	<i>Dk</i>
04	Niraj Kumar	<i>Niraj</i>
05	Garima Kumari	<i>Garima Kumari</i>
06	Neelam Kumari	<i>Neelam Kumari</i>
07	Sudarshan Kumar Kushwahq	<i>Sudarshan</i>
08	Lata Kumari	<i>लता कुमारी</i>
09	Sunil Kumar	<i>Sunil Kumar</i>
10	Santosh Kumar	<i>Santosh Kumar</i>
11	Kabindra Bidharthi	<i>Kabindra</i>
12	Prasant Anand	<i>Prasant Anand</i>

Subst

NOTICE

Date - 28/08/2019

All The staff members of IQAC cell students are to be informed that a meeting has been held on 28/08/2019 at 03:30 PM in the college seminar hall in which year presence is necessary.

*Sibuy*  
Principal

VIVEKANAND VIPF INSTITUTE OF EDUCATION  
Bignanikanagar yan Anandpura Road  
Aurangabad (Bihar) 824101,

Thank you,

# IQAC CELL 2018 - 2020

## MINUTES OF THE MEETING : 01

Date: - 28/08/2019

Time: - 03:30 PM

Venue: - Conference hall

Presided over by: - Dr. Surendra Kumar Dubey (Principal)

College name: - VIVEKANAND VIPI INSTITUTE OF EDUCATION

### INTRODUCTION: -

The IQAC Committee of VIVEKANAND VIPI INSTITUTE OF EDUCATION meeting conducted on 28/08/2019 at 3:30 PM at conference hall in the presence of Dr. Surendra Kumar Dubey (Principal). As per the discussion in the meeting the following are the objective of the IQAC Committee:

### AGENDA

1. to develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the college.
2. To promote measures for institutional functioning towards quality enhancement through internationalization of quality culture and institutionalization of best practices.

### MEMBERS PRESENT

S.No	NAME	Designation
01	Mr. Tarkeshwar	Coordinator
02	Ravi Raushan	Student member
03	Dhiraj Kumar	Student member
04	Niraj Kumar	Student member
05	Garima Kumari	Student member
06	Neelam Kumari	Student member

07	Sudarshan Kumar Kushwaha	student member
08	Lata Kumari	student member
09	Sunil Kumar	student member
10	Santosh Kumar	student member
11	Kabindra Bidharthi	student member
12	Prashant Anand	student member

## DISCUSSIONS

- Discussed regarding institutional functioning for the current academic year.
- Discussion regarding the responsibilities and duties of the committee members -

## RESOLUTIONS:-



Regarding the above discussion, take necessary action through regarding committee.

## ADJOURNMENT

ADJOURNMENT:- Meeting was adjourned at 04:30pm with refreshment and given vote of thanks by Dr. Surendra Kumar Dubey (Principal).

minutes submitted by:- (Coordinator),

Approved by:- Dr. Surendra Kumar Dubey (Principal)

S.No	NAME	Sign
01	Mr. Tarkeshwar	
02	Ravi Raushan	Ravi Raushan
03	Dhiraj Kumar	

04	Niraj Kumar	Niraj Kumar
05	Cracima Kumari	Cracima Kumari
06	Neelam Kumari	Neelam Kumari
07	Sudarshan Kumar Kushwaha	Sudarshan
08	Lata Kumari	लता कुमारी
09	Sumil Kumar	Sumil Kumar
10	Santosh Kumar	Santosh Kumar
11	Kabindra Bidharthi	Kabindra
12	Prashant Anand	Prashant Anand

NOTES ON STUDENT PERFORMANCE  
 FROM STUDENT'S POINT OF VIEW  
 DATE: \_\_\_\_\_

**Subey**  
 Principal  
 VIVEKANAND VIPF INSTITUTE OF EDUCATION  
 Bignanikanagar yari Anandpura Road  
 Aurangabad (Bihar) 824101



NOTICE

Date - 08/08/2020

All The member of IQAC cell students are to be informed that a meeting has been held on 10/08/2020 at 1:30 PM in the college Seminar hall in which year presence is necessary.

*Suday*

Principal

VIVEKANAND VIPF INSTITUTE OF EDUCATION  
Biganikanagar yari Anandpura Road  
Aurangabad (Bihar) 824101

Thank you,

# IQAC CELL 2020 - 2021

## MEETING MINUTES NO - 02

Date:- 10/08/2020

Time:- 01:30 PM

Venue:- Conference hall

Presided over by:- Dr. Surendra Kumar Dubey (Principal)

College Name:- Vivekanand VIVE Institute of Education

**INTRODUCTION:-** The IQAC OF VIVEKANAND VIVE INSTITUTE OF EDUCATION meeting conducted 10/08/2020 at Conference hall in the presence of Dr. Surendra Kumar Dubey (Principal).

### AGENDA

- Smooth Transition to online mode of teaching and Learning.
- Review of academic year 2020-2021
- Action Plan for Academic year 2020-2021
- International and national interactions
- Discussion on the proposed action plan

### MEMBERS PRESENT.

S.NO	NAME	DESIGNATION
01	Mr. Tarakeshwar	Coordinator
02	Shruti Suman	Student member
03	Radha Kumari	Student member
04	Shahzahan Khatoon	Student member
05	Deepak Kumar	Student member
06	Dipty Kumari	Student member
07	Shruti Suman	Student member
08	Riniki Kumari	Student member
09	Pooja Kumari	Student member
10	Mamta Kumari	Student member
11	Abhishek Kumar	Student member
12	Chandan Kumar	Student member

## DISCUSSIONS

### Review of academic year 2020-2021

⇒ The second part of academic year 2020-2021 was conducted online. many of classes were conducted through live online classes, were as pre-recorded videos were also shared with the students.

⇒ The student strength was relatively low as they had multiple challenges to get to the transition.

⇒ student feedback was taken on challenges faced during online classes and one of the prime reasons identified was lack of internet connectivity. The proposed action to handle the situation is to provide the students with pre-recorded capsule videos of the lecture. the lectures to be short and summary of the topic rather than elaborate lectures.

### Smooth Transition to online mode of teaching and Learning:

⇒ uniform mode of engaging classes must be identified. Learning management must be identified.

⇒ to ensure that reading materials are shared, contents are developed by the faculty members.

⇒ The mode of assessment must be comprehensive and foolproof.

⇒ Data bases must be made available remotely for which the vendors have to be approached.

## Action Plan for Academic year 2020-2021

- ⇒ online must be effectively utilized to ensure international personnel scan interacts with the students and teachers.
- ⇒ to ensure internal assessments are pre-decided, it was decided that faculty members where internal assessment to submit the pre-decided dates for internal exams and schedule for the presentations.
- ⇒ students will be encouraged to take part in online internships post class hours.

## RESOLUTIONS:-

Regarding the above discussion.

1. To ensure smooth Transition during the pandemic.
2. To provide assistance to faculty and students to interact with national and international luminaries.
3. Improvement in teaching and learning - through developed of e-contents.
4. Encourage Guest lecturers through webinars
5. Streamlining of strategic planning through SOPs
6. Adoption of Comprehensive research Policy.

## ADJOURNMENT

Meeting was adjournment date 09:30pm with refreshment and vote of thanks was Presented by Dr. Surendra Kumar Dubey (Principal).

Minutes submitted By: - (Co-ordinator).

Approved By: - Dr. Surendra Kumar Dubey (Principal).

S.NO	NAME	SIGNATURE
01	Mr. Taxkeshwar	Tk
02	Shruti Suman	Shruti Suman
03	Radha Kumari	Radha Pri
04	Shahjahan Khatoun	Shahjahan
05	Deepak Kumar	Deepak Kumar
06	Dipty Kumari	Dipty Kumari
07	Shruti Suman	Sh
08	Rinki Kumari	Rinki Kumari
09	Pooja Kumari	Pooja
10	Mamta Kumari	ममता कुमारी
11	Abhishek Kumar	Abhishek Kumar
12	Chandan Kumar	chandan kumar

*Surendra*  
Principal  
WVEKANAND VIPF INSTITUTE OF EDUCATION  
Bighnaniganagar, Yati Anandpura Road  
Aurangabad (Bihar) 824101

NOTICE

date - 25/07/2021

All The members of IOAC cell students are to be informed that a meeting has been held on 27/07/2021 at 02:00 PM in the college seminar hall in which year presence is necessary.

*Subey*  
Principal

VIVEKANAND VIPF INSTITUTE OF EDUCATION  
Bignanikanagar vari Anandpura Road  
Aurangabad (Bihar) 824101

Thank you!

# IQAC CELL 2021-2022

## MINUTES OF THE MEETING - 01

Date: - 27/07/2021

Time: - 02:00 pm

venue: - Conference hall

Presided over by: - Dr. Surendra Kumar Dubey (Principal)

College Name: - VIVEKANAND VIPF INSTITUTE OF EDUCATION

### INTRODUCTION:-

IQAC Committee of VIVEKANAND VIPF INSTITUTE OF EDUCATION meeting conducted on 27/07/2021 at Conference hall in the presence of Dr. Surendra Kumar Dubey (Principal). As per the discussion in the meeting the following are the agenda of the IQAC Committee.

### AGENDA

1. To prepare the feedback schedule and submit the time table to IQAC office.
2. online library.

### MEMBERS PRESENT

S-NO	NAME	DESIGNATION
01	Mr. Tarkeshwar	co-ordinator
02	Shruti Suman	student member
03	Radha Kumari	student member
04	Shahjahan Khatoon	student member
05	Deepak Kumar	student member
06	Dipty Kumari	student member
07	Shruti Suman	student member
08	Rinki Kumari	student member
09	Pooja Kumari	student member
10	mamta Kumari	student member
11	Abhishek Kumar	student member
12	Chandan Kumar	student member

## DISCUSSIONS

- Discussed for further action.
- Discussion regarding the responsibilities and duties of the Committee members.

## RESOLUTIONS:-

Regarding the above discussion,



Take necessary Action through Regarding Commit.

## ADJOURNMENT:-

meeting was adjourned at 03:00 pm with refreshment and given vote of thanks by - Dr. Surendra Kumar Dubey (Principal).

minutes submitted by :- (Co-ordinator).

Approved by - Dr. Surendra Kumar Dubey (Principal)

S.No	Name	Sign
01	Mr. Tanakeshwar	
02	Shruti Suman	Shruti Suman
03	Radha Kumari	Radha Kri
04	Shahjahan Khatoon	Shahjahan.
05	Deepak Kumar	Deepak Kumar
06	Dipty Kumari	dipty kumari
07	Shruti Suman	
08	Rinki Kumari	Rinki Kumari
09	Pooja Kumari	pooja
10	mamta Kumari	ममता कुमारी
11	Abhishek Kumar	Abhishek Kumar
12	Chandan Kumar	chandan kumar

Surendra  
Principal



NOTICE

Date  
25/08/2022

All The staff members of IQAC cell students are to be informed that a meeting has been held on 27/08/2022 at 02:00 pm in the college seminar hall in which year presence is necessary.

Subey  
Principal

VIVEKANAND VIPF INSTITUTE OF EDUCATION  
Bignanikanagar yari Anandpura Road  
Aurangabad (Bihar) 824101

Thank you,

# IQAC CELL 2022-2023

## MINUTES OF THE MEETING:01

Date: - 27/08/2022

Time: - 02:00 Pm

Venue: - Conference hall

Presided over by: - Dr. Surendra Kumar Dubey (Principal)

College Name: - Vivekanand VIPF Institute of Education

### INTRODUCTION:-

IQAC Committee of Vivekanand VIPF Institute of Education meeting conducted on 27/08/2022 at Conference hall in the presence of Dr. Surendra Kumar Dubey (Principal), as per the discussion in the meeting the following are the agenda of the IQAC Committee:

### AGENDA

1. To Prepare the Feedback Schedule and submit the time table to IQAC office.
2. online library.

### MEMBERS PRESENT

S.No	NAME	Designation
01	Mr. Dhiraj Kumar	Co-ordinator
02	Abhay Ranjan Kumar	Student member
03	Pratibha Shrestha	Student member
04	Aman Kumar	Student member
05	Manish Kumar	Student member
06	Dheerendra Kumar	Student member
07	Prityanka Kumari	Student member
08	Preeti Kumari	Student member
09	Neha Kumari	Student member
10	Vikash Kumar Mandal	Student member

11	Chanchal Kumar	student member
12	Ameet Kumar	student member

## DISCUSSIONS

- Discussed for further action.
- Discussion regarding the responsibilities and duties of the Committee members.

## RESOLUTIONS:-

Regarding the above discussion.

Take necessary action through Regarding Committee.

## ADJOURNMENT:-

meeting was adjourned at 03:00 pm with refreshment and given vote of thanks by - Dr. Surendra Kumar Dubey (Principal).

Minutes submitted by - (Co-ordinator).

Approved by - Dr. Surendra Kumar Dubey (Principal).

S.No	NAME	Sign
01	Mr. Dhiraj Kumar	Dhiraj Kumar
02	Abhay Rangan Kumar	Abhay Rangan Kumar
03	Pratibha Shrestha	Pratibha Shrestha
04	Aman Kumar	Aman Kumar
05	Manish Kumar	Manish Kumar
06	Dheerendra Kumar	Dheerendra Kumar
07	Priyanka Kumari	Priyanka Kumari

08	Preeti Kumari	Beeti Kumari
09	Neha Kumari	Neha Kumari
10	Vikash Kumar Mandal	Vikash Kumar.
11	Chanchal Kumari	chanchal Kumari
12	Ameet Kumar	Ameet Kumar

*Subey*

Principal

VIVEKANAND VIPF INSTITUTE OF EDUCATION  
Bignani Nagar via Anandpura Road  
Aurangabad (Bihar) 824101

VIVEKANAND VIPF INSTITUTE OF EDUCATION  
Bignani Nagar via Anandpura Road  
Aurangabad (Bihar) 824101

## NOTICE

Date

25/07/2022

All the staff members OF IQAC cell students are to be informed that a meeting has been held on 27/07/2022 at 02:00PM in the college seminar hall in which year presence is necessary.

Principal  
Vivekanand VIPF Institute of Education  
Bignanikanagar yari Anandpura Road  
Aurangabad (Bihar) 824101

*Soumya*  
Principal

VIVEKANAND VIPF INSTITUTE OF EDUCATION  
Bignanikanagar yari Anandpura Road  
Aurangabad (Bihar) 824101

# IQAC CELL 2023-24

## MINUTES OF THE MEETING: - 01

Date: - 27/07/2022

Time: - 02:00 PM

Venue: - Conference hall

Presided over by: - Dr. Surendra Kumar Dubey (Principal)

College Name: - Vivekanand VPF Institute of Education

### INTRODUCTION: -

IQAC Committee of Vivekanand VPF Institute of Education meeting Conducted on 27/07/2022 at Conference hall in the presence of Dr. Surendra Kumar Dubey (Principal). As per the discussion in the meeting the following are the agenda of the IQAC Committee:

### AGENDA

1. To repair the feedback schedule and submit the time table to IQAC office.
2. online library.

### MEMBERS PRESENT

S.NO	NAME	Designation
01	Mr. Dhiraaj Kumar	Co-ordinator
02	Abhay Rangan Kumar	Student member
03	Pratibha shrestha	student member
04	Anam Kumar	student member
05	Manish Kumar	student member
06	Dheerendra Kumar	student member
07	Priyanka Kumari	Student member
08	Preeti Kumari	Alumni member
09	Neha Kumari	student member

10	Vikash Kumar Mandal	student member
11	chanchal Kumari	student member
12	Ameet Kumar	student member

## DISCUSSIONS

- Discussed for further action.
- Discussion regarding the responsibilities and duties of the committee members.

## RESOLUTIONS:-

Regarding the above discussion.

Take necessary action through Regarding Committee.

## ADJOURNMENT:-

Meeting was adjourned at 03:00pm with refreshment and given vote of thanks by - Dr. Surendra Kumar Dubey (Principal).

minutes submitted by - (co-ordinator).

Approved by - Dr. Surendra Kumar Dubey (Principal)

S.NO	Name	Sign
01	Mr. Dhiraj Kumar	Dhiraj Kumar
02	Mr. Abhay Ranjan Kumar	Abhay Kumar
03	Ms. Pratibha Shrestha	Pratibha Shrestha
04	Mr. Aman Kumar	Akumar
05	Mr. Manish Kumar	Manish Kumar
06	Mr. Dheerendra Kumar	D Kumar
07	Ms. Priyanka Kumari	Priyanka Kumari

08	Ms. Preeti Kumari	Preeti Kumari
09	Ms. Neha Kumari	Neha Kumari
10	Mr. Vikash Kumar Mondal	Vikash Kumar.
11	Ms. Chanchal Kumari	Chanchal Kumari
12	Mr. Ameet Kumar	Ameet Kumar.

*Subey*  
Principal

VIVEKANAND VIPF INSTITUTE OF EDUCATION  
Bignanikanagar yari Anandpura Road  
Aurangabad (Bihar) 824101